



ECHO BASICS 2024-2025

1. WHO WE ARE: We are a group of educators, each of whom has a walk with the Lord, an excellence in our subject areas, and a passion for seeing students succeed. Some of us are Oklahoma State Certified educators, some of us are certified in other states, and some of us are accomplished in professional fields. Some of us are longtime homeschool educators and some are recent-college grads. We are an extension of your homeschool team!

2. WHO WE ARE NOT: ECHO is not a school. These homeschool extension classes are just that: an extension of your homeschool program. ECHO does not replace the homeschool classroom; we come along side in support of your family's homeschool program.

3. MISSION: Our desire is to *echo the heart and desire of the homeschool parent in your academic journey.*

4. STUDENT RESPONSIBILITY: ***Read ECHO Basics and Sign Participant Agreement**

*Students **MUST SIGN-IN and SIGN-OUT** at Sign-in Desk when arriving and leaving.

*Come to class **with homework complete.**

*Come to ECHO able to demonstrate self-governing through obedience and courtesy.

***Contact instructor** with questions/clarification as needed.

5. SELF-GOVERNING is a necessity for students who attend classes at ECHO. Safety for all is at stake. If your student is not ready to willingly comply to self-govern, ECHO is not a good fit at this time.

6. PARENT RESPONSIBILITY:

***Read & Print ECHO Basics and Sign and Return Participant Agreement and Liability Form**

***Pray** for your ECHO student and instructor as they study.

***Review assignments** for completion and mastery by holding your student accountable.

***Pay instructor tuition and supply fees on time**, the first Tuesday of every month August-April.

*Each 1hr class = \$35/mo

*Each 1-1/2hr class = \$45/mo

*Each 2hr class = \$70/mo

*CAT time = \$10/mo

*Supply fees are listed online with the class description

*Schedule mandatory safety station on Sign-Up Genius.

7. INSTRUCTOR RESPONSIBILITY:

***Read & Print ECHO Basics and Sign and Return Participant Agreement and Liability Form**

*We will come to class prepared, eager to share and mentor.

*We will return work in a timely fashion.

*We will make progress known in a timely fashion.

*We are available for questions/parent/student inquiries.

*We will pray for your student and your family.

*We will be prepared to communicate specifics about classwork to our students during weather cancelations.

8. FAMILY ENROLLMENT FEE: **1st Semester is due at orientation in August.**

2nd Semester is due January 14, 2025. You are welcome to pay for the whole year in August.

Attending on Tuesday OR Thursday: 1st Semester = \$75 (Due August) / 2nd Semester = \$75 (Due January)

Attending on Tuesday AND Thursday: 1st Semester = \$135 (Due August) / 2nd Semester = \$135 (Due January)

All enrollment, lunch and yearbook costs can be paid with a check written to ECHO or exact cash. Tuition can be paid with a check written directly to the instructor or exact cash. If the instructor has an electronic form of payment, they will let you know. (*exact cash should be in a labeled envelope*) You can turn in all of these payments at the sign-in table or downstairs at the welcome table. You can also hand your tuition directly to the instructor.

9. SIGN-UP GENIUS SAFETY STATION HOURS: For the safety of every student at our ECHO facility, in order to attend ECHO, it is **MANDATORY** for each family to Sign-up for **2 safety station spots EACH semester** (4 total). You will do this via Sign-up Genius. These stations include sitting at the sign-in table or sitting at a hallway table monitoring students as they go to and from class. *You have been emailed the link to do this in your enrollment response email.* If you cannot fulfill your safety station requirements then the alternative requirement is to pay ECHO \$25 per spot for someone to take your place. The ECHO team will find that substitute for you and pay them.

10. CELL PHONES/ELECTRONIC DEVICES: need to be **silenced and put away during class**, completely out of sight. Be very wise with content selection via your electronic device(s) while at ECHO. Inappropriate material will result in collecting the device and a call to parent.

11. If your DRIVING-ABLED student has your permission to leave ECHO for lunch, your student MUST SIGN-OUT when leaving and SIGN-IN when returning.

*Sitting in and/or eating in cars and hanging out in the parking lot is **NOT** allowed at any time while attending ECHO. **While on campus**, your student is required to either be in class or in CAT (*Common Area Time*).

12. WEATHER CANCELATIONS: you will receive a notice VIA EMAIL, REMIND message and see ECHO listed on Closings via KFOR Channel 9. Monthly tuition is not reduced due to weather cancelations.

13. ABSENTEEISM: When a student is going to be absent, please contact your instructor(s).

14. CAT = Common Area Time or Study Hall: If a student has a break between classes, they are assigned to, and expected to, be in CAT. CAT is designed as a quiet area to be used for reading and study first, quiet visiting is secondary to the primary atmosphere. The CAT Monitor is Robin Bandy. CAT fee is a flat \$10.00 per month, per student (i.e. 1hr/Tuesday=\$10/mo; 2hrs/Tuesday=\$20/mo). **If the parent/adult guardian is present, there is no fee.** *If the student is in CAT because of a 30 minute default time between classes, there is no fee.* **ALL STUDENTS WILL SIGN-IN AT WELCOME TABLE AND BE SEATED.**

15. ECHO LUNCH: Bring your lunch each week and/or you may choose to order Eagle One Pizza on the FIRST Tuesday of each month. **This can be ordered for the whole semester, whole year or you can order each month; order at the welcome table downstairs.** First Baptist Church always has ice cream and bottled water for sale in the lunch room. **SEE CALENDAR.**

16. PARKING: Available on the corner of Kittyhawk & Rickenbacker AND along Rickenbacker next to the church AND corner of Harmon & Rickenbacker AND lastly there is a football stadium parking lot along Lockheed Drive across from the church; **THIS stadium lot can ONLY be used between the hours of 9am-1:45pm.** If you will be at ECHO past 1:45pm, do not park in the stadium lot. **Drop off and pick up your students at the half circle drive along Lockheed at the Fuquay Building. From there they will enter the double doors under the awning and proceed to the SIGN-IN TABLE.**

17. EMAIL & REMIND: **PLEASE CHECK YOUR EMAIL REGULARLY. THIS IS HOW WE DO ALL OF OUR COMMUNICATION!** We use the REMIND App for emergencies ONLY, i.e. school cancelations, weather updates and a rare reminder. If you did not receive the REMIND invite, *or are not already signed up*, please send a text to: 81010 with this message: @b98hf. Our 1st **ECHO NEWSY NOTE** will be in your in box on Monday, August 12.

STUDENT EXPECTATIONS

- Because the focus at ECHO is on honoring the Lord, behavior of every individual should reflect this. Students should be respectful of themselves and others in their speech, behavior, and dress, remembering we are each image bearers of God.
- Speech should be as reflecting Ephesians 4:29, "Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear."
- Behavior should be respectful and reflect a desire to "consider others as more important than yourself" as we're called to in Philippians 2:3.
- Dress for both our young men and young women should be modest, respecting ourselves and those around us. The ECHO dress code is discussed at length during Orientation. Self-governing is best displayed as a student participates with the ECHO dress code.
- If students have a fever or feel ill, they should stay home.

ECHO DRESS CODE

...let us encourage one another...to good works. (Hebrews 10:24)

Our ECHO DAY focus is academic. We expect our students to participate in that focus by dressing in a manner which does not draw undue attention to the individual. Our students are encouraged to put forth excellence in their dress for their personal relationship with Christ.

For the ECHO Gals:

- ✓ **No** short-shorts or mini-skirts (at least med-thigh length)
- ✓ **No** tank tops or spaghetti straps
- ✓ **No** mid-drift tops or low-scooped necklines
- ✓ **No** athletic uniforms
- ✓ **Leggings** are appropriate ONLY WHEN worn under mid-thigh length tops

For the ECHO Guys:

- ✓ **No** short-shorts (at least med-thigh length)
- ✓ **No** tank tops
- ✓ **No** saggy pants at the waist
- ✓ **No** athletic uniforms

DISCIPLINARY STEPS

In the event a student's behavior becomes disruptive, steps will be taken to resolve the situation. Parents will participate in the process to bring about a successful outcome.

1. Classroom instructors will ensure expectations are clearly outlined. Students are expected to be self-governing and respectful in their compliance.
2. Instructors will attempt to redirect unwanted behavior. They may report the instance to the ECHO Team and ask for assistance if necessary. Instructor may contact parent.
3. In the case a student is purposely disrupting the learning environment; the instructor will attempt to resolve the situation. If the instructor is unsuccessful, the ECHO Team will step in to try to resolve the issue. They will decide if any disciplinary action is necessary. These actions may include but are not limited to instructor/staff verbal reprimand, written reprimand, removal from class, and possible dismissal from ECHO.
4. Should the ECHO Team make a decision that is undesirable to the student, the parent may appeal this decision to the board after 10 days.

The goal of each of these steps is to create an environment for all students to learn without disruption. As such, the ECHO Team, parents and students will work together to find solutions that are mutually beneficial for everyone.

ECHO 2024-2025 Calendar

1st Semester

May 7	Tuesday	Meet-n-Greet/2024-2025 Enrollment <i>Curriculum Sale-Swap</i> <u>Teacher Meeting</u>	9:30AM-NOON 12:15PM-1:30PM
August 13	Tuesday	Meet-n-Greet/2024-2025 Enrollment <u>Orientation* DUE: 1st Semester Family Fee</u> <u>Teacher Meeting</u>	9:30AM-11:45AM NOON-1:30PM 1:30PM-2:30PM
<i>*ORIENTATION IS REQUIRED for at least one parent and all ECHO student(s) to finalize enrollment. Students will not be able to begin classes until one orientation is attended. CALL MS. POWELL WITH YOUR QUESTIONS @ 405-388-0366.</i>			
August 15	Thursday	<u>Orientation* DUE: 1st Semester Family Fee</u> <u>Teacher Set-Up: 9:00AM-NOON / Teacher Meeting:</u>	6:30PM-8:00PM 10:30AM-NOON
August 20	Tuesday	First Day of Class/ <u>AUG. TUITION DUE</u>	9:00AM-3:45PM
August 27	Tuesday	Class Day	9:00AM-3:45PM
September 3	Tuesday	Class Day/ <u>SEPT. TUITION DUE/Eagle One Pizza</u> <i>SENIOR Meeting</i>	9:00AM-3:45PM NOON-12:45PM
September 10	Tuesday	Class Day	9:00AM-3:45PM
September 17	Tuesday	Class Day	9:00AM-3:45PM
September 24	Tuesday	Class Day	9:00AM-3:45PM
October 1	Tuesday	Class Day/ <u>OCT. TUITION DUE/Eagle One Pizza</u> <i>SENIOR Meeting</i>	9:00AM-3:45PM NOON-12:45PM
October 8	Tuesday	Class Day	9:00AM-3:45PM
October 15	Tuesday	<u>FALL BREAK</u>	<u>NO ECHO CLASS</u>
October 22	Tuesday	Class Day	9:00AM-3:45PM
October 29	Tuesday	Class Day	9:00AM-3:45PM
November 5	Tuesday	Class Day/ <u>NOV. TUITION DUE/Eagle One Pizza</u> <i>SENIOR Meeting</i>	9:00AM-3:45PM NOON-12:45PM
November 12	Tuesday	Class Day	9:00AM-3:45PM
November 19	Tuesday	Class Day	9:00AM-3:45PM
November 26	Tuesday	<u>THANKSGIVING BREAK</u>	<u>NO ECHO CLASS</u>
December 3	Tuesday	Class Day/ <u>DEC. TUITION DUE/Eagle One Pizza</u>	9:00AM-3:45PM
December 10	Tuesday	Class Day/ <i>Craft Fair</i>	9:00AM-3:45PM
December 17	Tuesday	Class Day/ <u>LAST DAY OF FALL SEMESTER</u>	9:00AM-3:45PM

ECHO 2024-2025 Calendar

2nd Semester

January 14	Tuesday	First Day of Class/ <u>JAN. TUITION DUE</u> <u>DUE: 2nd Semester Family Fee</u>	9:00AM-3:45PM
January 21	Tuesday	Class Day	9:00AM-3:45PM
January 28	Tuesday	Class Day	9:00AM-3:45PM
February 4	Tuesday	Class Day/ <u>FEB. TUITION DUE</u> / <i>Eagle One Pizza</i> <i>SENIOR Meeting</i>	9:00AM-3:45PM NOON-12:45PM
February 11	Tuesday	Class Day	9:00AM-3:45PM
February 18	Tuesday	Class Day	9:00AM-3:45PM
February 25	Tuesday	Class Day	9:00AM-3:45PM
March 4	Tuesday	Class Day/ <u>MARCH TUITION DUE</u> / <i>Eagle One Pizza</i> <i>SENIOR Meeting</i>	9:00AM-3:45PM NOON-12:45PM
March 11	Tuesday	Class Day	9:00AM-3:45PM
March 18	Tuesday	<u>SPRING BREAK</u> <u>CURRENT FAMILY Enrollment Begins</u>	<u>NO ECHO CLASS</u>
March 25	Tuesday	Class Day	9:00AM-3:45PM
April 1	Tuesday	Class Day/ <u>APRIL TUITION DUE</u> / <i>Eagle One Pizza</i> <i>SENIOR Meeting</i> <u>OPEN Enrollment Begins</u>	9:00AM-3:45PM NOON-12:45PM
April 8	Tuesday	Class Day	9:00AM-3:45PM
April 15	Tuesday	Class Day	9:00AM-3:45PM
April 22	Tuesday	Class Day <i>ECHO Presentation of Music/Drama/Art</i>	9:00AM-3:45PM 7:00PM
April 29	Tuesday	Class Day - <u>LAST DAY OF SPRING SEMESTER</u>	9:00AM-3:45PM
May 3	Saturday	ECHO GRADUATION CEREMONY	1:00PM
May 6	Tuesday	2024-2025 Meet-n-Greet	9:30AM-NOON

TEACHERS AND TEAM INFORMATION 2024-2025ECHO EMAIL: echohomeschoolextension@gmail.comWEBSITE: www.echohomeschoolok.com

Teacher	Cell Phone #	Email	Classes
Bandy, Robin	317-847-5309	larry_robin@sbcglobal.net	Meal Coordinator, Welcome Table, Treasurer, Secretary (ECHO Leadership Team)
Bennett, Joanne	918-381-5111	joanne@academicadvantages.com	High School American & English Literature & Composition
Brummal, Kristi	405-708-1947	k.r.brummal@gmail.com	Cookie & Cake Décor, Adv. Cake Décor, Let's Get Cooking, Culinary Arts 2
Brunner, Sonya	405-397-6602	sony4him@gmail.com	Performing Arts
Cartwright, Allyson	405-596-9517	cartwrightfamily3@gmail.com	Spell/Read/Phonics 1 and 2, Hands on Math
Cartwright, Cindi	405-570-2166	meadowsongfarm@gmail.com	Word Roots 1 and 2, 1000 Years in History 1 and 2
Cartwright, David	405-517-2081	davester16@gmail.com	Biology, Chemistry, Physical Science, History of Warfare
Cousins, Tonja	405-830-7708	danielandtonja@aol.com	Saxon Math 6/5 and 8/7 and Pre-Algebra
Crouch, Janet	405-517-2780	jgcrouch1961@gmail.com	American Sign Language 1 and 2
Deeter, Kerl	405-550-1820	dk_deeter@hotmail.com	Break Out! Lunch Recess
Dodson, Tammi	405-694-3873	treasurehim6@gmail.com	Song School Spanish 1 and 2
Edwards, Justin	405-510-9179	justin.carl.edwards@gmail.com	Python Computer Programming, Computer Technology
Fields, Jessica	405-473-1565	jess.geer@gmail.com	ACT Prep, Algebra I, Algebra II, Geometry
Fisher, Sarah	405-919-2381	sfisher7272@gmail.com	Where in the World?, Where in the World Am I?, Storytelling
Foster, Rayna	870-754-3556	rayna.dawson@gmail.com	Reading Intervention and Reading Tutoring
France, Whitney	405-885-0331	whitney.franca@gmail.com	Countries & Cultures
Hill, Codie	405-921-0130	codiehill2014@yahoo.com	Gen. Science 7-8th, Zoology 6-7th, Health/Nutrition 9-12th, Earth Science 5-6th, Life Skills 6-8th
Jones, Chrissy	405-754-9801	missapronstrings@gmail.com	Hands On Art, Media Art Journaling
Kennedy, Ariel	479-595-3088	ariel.kennedy3@gmail.com	Music Appreciation 1 and 2, Woodwinds
Kriwanek, Sarah	405-517-2674	luckicharm313@gmail.com	Kindergarten, Code Breakers, Reluctant Writer
Little, Jeana	405-343-1363	jiltie30@cox.net	English Composition Writing Workshop Prep for CLEP 11-12th
Loose, Jana	425-232-7423	janaloose7@gmail.com	American, British and World Literature/Composition
Low, Shelley	405-410-6557	shelley.e.lowe@gmail.com	Statistical Literacy: Navigating Data in the Real World
Ovrebø, Nerly	405-623-0731	nerlymarleni@gmail.com	Intro to Spanish, Spanish 1 and 2
Powell, CI	405-388-0366	cecelajane2016@gmail.com	ECHO Facilitator (Teaches English Comp. by Request Only) (ECHO Leadership Team)
Ranck, Alison	405-388-0596	alisontae62@gmail.com	Beginning Piano
Ranck, Krista	405-314-5642	obumommynurse@gmail.com	Elem. Astronomy, Elem. Anatomy/Physiology, Sociology, High School Anatomy/Physiology
Roberts, Renee	405-761-0326	robertscian10@gmail.com	US History, World History, Government
Rodriguez, Jill	405-430-5050	jayyou13x@yahoo.com	IEW Level 2, IEW Theme Based, IEW Fix-it Grammar Level 2
Siegfried, Wendy	405-255-5627	Prefers Text wendysiegedmail@gmail.com	Building Blocks, Hodgepodge and ECHO Building Coordinator (ECHO Leadership Team)
Toney, Jen	580-747-8049	tonej88@gmail.com	Personal Finance, Oklahoma History, Meteorology, Survival Skills
Tullios, Denise	410-428-1553	dftullios2@gmail.com	Language Arts Thru Literature 4-5th and 6-8th, 3rd Grade Fabulous Writing
Unale, Makenzie	505-803-9304	sraunale@yahoo.com	Photography, Yearbook, Speech
Walker, Joycynn	405-210-9650	jwkk2013@gmail.com	Crochet

ECHO PARTICIPANT AGREEMENT 2024-2025

An ECHO Lifestyle(*)

The Educators for Christian Homeschoolers of Oklahoma (ECHO) is a not-for-profit (501c3) educational support organization. We exist to come alongside homeschool families who are in pursuit of raising their children in the training and instruction of the Lord (Ephesians 6:4).

Approaching all that we do from a *Biblical worldview (**)* perspective, the ECHO expectation is that each adult and student who is involved with ECHO will conduct themselves with Biblical integrity. One's lifestyle will reflect God's design for personal and family relationships, a teachable spirit, a willingness to live contentedly under authority, and a commitment to follow the Matthew 18:15-20 principle should an issue arise with another ECHO adult or student.

**Lifestyle*: the way in which a person or group lives

***Biblical worldview*: a collection of attitudes, values, convictions, and expectations about the world around us. A Biblical worldview helps us make sense of God, the world, and our relationship to God and the world—affirming that God is the sovereign and almighty Lord of all existence.

PARENT OR INSTRUCTOR:

- 1) I intentionally agree to support the Biblical Worldview that is foundational to the ECHO principles and protocols.
- 2) I intentionally agree to review the Participant Agreement and ECHO Basics with my child.
- 3) I intentionally agree to review my child's class assignments for completion/comprehension.
- 4) I intentionally agree to participate in the mandatory Safety Stations with the goal of providing all ECHO participants a safe place at FBCMWC facility.

Parent OR Instructor Signature: _____

STUDENT:

- 1) I agree to intentionally practice and encourage my peers, others, and myself to display the best in Christ-like thinking, conversation and behavior.
- 2) I agree to intentionally come to class on time with my assignments completed to the best of my ability; I will intentionally be prepared to participate in class. If I need clarification on an assignment, I will intentionally reach out to my instructor before the class work is due.
- 3) I agree to intentionally review my class notes and finished work as part of the homework.
- 4) I agree to intentionally initiate being helpful in keeping clean classrooms, the CAT area, the building and grounds of the church building by picking up after myself and helping others do the same; when asked to assist in set-up, clean-up, take-down, I intentionally will respond with courtesy and be helpful.
- 5) I agree to intentionally behave in a manner which contributes to the emotional and physical safety of all ECHO participants.

Student(s) Signature: _____

Liability Waiver 2024-2025

Educators for Christian Homeschoolers of Oklahoma
&
First Baptist Church Midwest City

In exchange for the participation of attending homeschool extension classes organized by Educators for Christian Homeschoolers of Oklahoma and Midwest City First Baptist Church, of 705 W. Rickenbacker St. Midwest City, OK 73110 (herein referred to as ECHO and FBCMWC), and/or use of property, facilities, and services of ECHO and FBCMWC, **I agree for myself and all my family members** to the following:

1. I agree to follow any and all oral and written instructions or directions given by ECHO and FBMWC or the employees or representatives of ECHO or FBMWC.
2. I assume full responsibility for personal injury or illness to myself and all family members and further release & discharge ECHO & FBMWC for injury, loss of damage arising out of me or my family's use of or presence on the facilities of ECHO & FBMWC or other 3rd parties.
3. I agree to indemnify & defend ECHO & FBMWC against all claims, causes of actions, damages, judgments & costs of expenses including attorney fees & other litigation costs, which may *in any way arise from me or my families use of or presence upon* the facilities of ECHO & FBMWC.
4. I agree to pay for all damages to the facilities of ECHO or FBMWC caused by me or my family's negligence, reckless or willful actions.
5. Any legal or equitable claim that may arise from participation in the above shall be resolved under Oklahoma Law.

Parent OR Instructor Name: _____ **Children:** _____

Address: _____, _____, OK _____

Cell # _____ Email: _____

In Case of emergency, please call _____ (relationship) _____

Cell # _____

I HAVE READ THIS DOCUMENT AND UNDERSTAND IT; I FURTHER UNDERSTAND THAT BY SIGNING THE RELEASE, I VOLUNTARILY SURRENDER CERTAIN LEGAL RIGHTS (see 1-5 above).

Signature: _____ Date: _____

Do you or do your students have any medical conditions we need to be aware of?

Please list name, condition & medication(s):
